



CDMHA Board Meeting Report: 12 September 2022

Present: Michael Kichinko, John Kichinko, Leanne Tinebra, Nicole Sansom, Krystyna Lazar, Beth Wise, Traciann Fisher, Erin Noble, Kelli Riley, Paul Riley, Arli Harrison, Mark Annett,

Regrets: Jeff MacDonald, Don Sauve

Absent: Roger Long

Late: Lisa Turner, Mark Harrop,

Left Early:

Members:

Meeting Called to Order: 6:31 pm

Meeting Chair & Time Keeper: Traciann Fisher, President

Agenda & Meeting Minutes: Secretary

- **Motion** to accept September 2022 meeting agenda by; Mark Annette
Seconded by; Paul Riley
- Motion Carried.
- **Motion** to accept August 2022 meeting minutes by; Erin Noble
Seconded by; Kelli Riley : Motion Carried.
Errors and Omission:

Reports:

Ice Scheduler's Report – John:

- September 2022 schedule updated on website for Development (Prep Ice) starts 13 Sep
- Contracts for ice for 2022/23 regular season extended to September 25
- Certificate of Insurance update – valid until March 2023
- New County Ice Allocation Policy completed
- Challenge Cup contract needs to be firmed up by September 15
- New Referee Assignor – Doug Hall
- Game Officials Portal moving to Haldimand Minor Hockey website – who needs access? We pay something for this so we will need to get this off of our website and we will get billed by Haldimand Hockey Association; we just need one generic log in for the convenors
- Season Break change discussion – blacked out at Christmas 24 Dec – 1 Jan and then March Break from Friday to following Saturday – Sunday practice (second Sunday)
- Number of Teams at each level – still waiting for tryouts and cuts at the A and BB level;
- U8 LL (7 yr olds) discussion - right now have 2 hours of ice – they can only practice and play on ½ ice – we will need to confirm with the other associations their teams and ice time/practices
- Discovery starts 29 Oct 2022 and there should be just one “team” at the 3 or 4 pm time slot
- U8 (7 yr olds) – 3 teams; U9 (8 yr olds) – 2 teams; U11 (9 and 10 yr olds) – 3 teams; U13 (11 and 12 yr olds) – 3 teams; U15 (13 and 14 yr olds) - 3 teams; U18 (15-17 yr old) – 3 teams

Registrar's Report – Mike:

- See Annex B
- Currently there are 325 registered
- If OMHA/Hockey Canada – if police check are not on the Hockey Canada Profile then a coach cannot go on the roster

- Coaching qualifications for LL have been changed – to coach Discovery, IP – Coach 1 – does not expire; Coach 2 – trained – does not expire;
- Coaches need to log on and will have to do most of the updates to their profiles on their own
- We are still missing some for the parent speak out – needs to be completed by 1 November or the player cannot go on the ice

1st VP Report – Erin:

- Coaching Candidates – Acceptance (may need another coach at U11, U13, U15 and U18)
 - U8 – Paul Riley, Troy Vanderburg, Adam Raven (motion passed for Paul Riley 2/3 vote to coach)
- U9 – Ryan Verigen, Norm McWilliams
- U11 – Jeff Steinbach and Geoff Hoover
- U13 – Mike Grenville and Bill Chontos
- U15 – Ryan Verigan and James Chatelain
- U18 – Brian Osborne and Darrin DesRoches
- Motion to accept those coaches– Nicole Sansom; 2nd Nicole Sansom – motion passed
- U8 – See Annex D
- Bottle Drive was completed 11 Sep and we earned \$483

2nd VP Report – Beth:

- Development - During coach interviews it came up that some teams would like to use CDMHA money for development instead of getting money for a team party – legitimate place that provides development to get the reimbursement; they can use the development money either on our ice or theirs; if they take the development money they cannot get team party money;
- Write it up as a pilot for this year and then add it to the P&P if it is successful

Minor Novice/IP Convenor/Coordinator Report – Kelli/Paul:

- Coaches are lined up for Discovery, IP1, IP2 –
- Jerseys are ordered but are not here yet and were supposed to be here today

Development Convenor Report – Mark:

- Goalie Development - On Ice can offer a 5 pack deal for \$300 and a 10 pack deal for \$425. They will look into clinics at our rink
- Graingers – 22 x 1 hours sessions with 10-12 goalies per session would be \$40 plus tax per goalie; They also have team packaging available.
- At our facility they would offer:
 - 1 x instructor with 4 goalies \$175 + tax
 - 2 x instructors with 8 goalies \$325 + tax
 - 3 x instructors with 12 goalies \$500 + tax
 - 4 x instructors with 16 goalies \$600 + tax
- 2 hours of Monday development ice – for player development
- The development provider should be providing verification of their own insurance
- Should there be information on the website regarding development opportunities (we cannot endorse any of these); (should there be a cost associated or a discount to our players – hard to do this since the website is public)

Coach Development Convenor Report – Roger:

- No Report Issued

Equipment Manager's Report – Leanne:

- Jerseys are in – they are in the office
- Puck buckets and equipment will be ready to be signed out by Thanksgiving weekend
- IP – let Leanne know if pucks needed

Time Keeper Convenor Report – Beth:

- Just in the process of seeing who is coming back; offered the gate keepers to learn the time keeper and currently are not hiring but we have a list.
- There will be a log in for the portal – U9 \$15/game; U11-13 \$16/game U15+ \$20 game for the Haldimand Hockey Association; CDMHA will not be changing their rate of pay which is hourly.

Treasurer’s Report – Jeff:

- See Annex A.
- Proposed budget – this is rough due to not knowing what we may get with the Haldimand League – we built the budget on 300 players - will vote on the Proposed budget at the September meeting – Motion to accept the proposed budget – Traciann Fisher; Mark Annett – second – motion passed
- The ice \$111000 is what the ice scheduler estimates ice to be at;

Website – Arli:

- Changes will be made to the website once the teams are decided
- Are we best to just put a link to the Hockey Canada 101 website for first time or new parents

Challenge Cup – Beth:

- See Annex C – Proposed Budget - will vote on the proposed budget at the September meeting - motion to accept the Proposed Challenge Cup Budget – Beth Wise; seconded Mark Annett – motion passed
- The registration for local team is \$600 – this will be their local tournament; the remainder is \$1000

VP of Business Report – Lisa:

- See Annex E – Fundraising
- Bull Dogs game – do we try to do the IP/Tyke skate and sell tickets? Bring forward for next meeting
- There is some questions regarding sponsorship and Haldimand Hockey Association and how it works – can they sponsor CDMHA and Haldimand for ½ the price.

Secretary Report – Traciann:

- No Report Issued

President Report – Traciann:

- If we are doing photography this year – we should start looking into it for end October – Beth
- Referee Assignor Proposal - \$.48/km from Residence to Centre but we will request the mileage from centre to centre;
- Meeting with Haldimand Hockey Association
- The next meeting is 3 October 2022 – In the ReMax room at the arena.
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Open Business:

- **Action:** Amalgamation/Partnership
- **Discussion:** Wed is the start of the U18 tryouts and then the others will start;
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- **Action:**

- **Discussion:**
- **Action:**
- **Discussion:**

New Business:

- **Action:**
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- **Discussion:**
- **Action:**
- **Discussion:**
- **Action:**
- **Discussion:**

E-Mail Votes

There were no email votes.

Deferred from last Meeting:

Deferred to Next Meeting:

Sponsorship/Fundraising

Motion to adjourn by: Leanne Tinebra

Seconded by; Krystyna Lazar

Motion Carried.

Meeting Adjourned -8:45 pm

Caledonia and District Minor Hockey Association Profit and Loss

2022 - 2023 Budget Proposal

	Total
INCOME	
4200 Registration	150,000.00
4240 Sponsorships/Donations	10,000.00
4310 Other Income	
4500 Challenge Cup Tournament	
Total 4500 Challenge Cup Tournament	\$14,000.00
4700 Fundraising	
4800 Player Development	16,150.00
Total Income	\$190,150.00
GROSS PROFIT	\$190,150.00
EXPENSES	
5040 Audit Fees	6,800.00
5050 Bookkeeping Fees	550.00
5060 Awards & Trophies	1,700.00
5080 Bank Fees	6,500.00
5081 QE Fees	1,500.00
Total 5080 Bank Fees	\$8,000.00
5100 Team Parties	2,000.00
5160 Equipment	
5161 House League Jerseys & Socks	20,400.00
5164 Supplies	1,000.00
Total 5160 Equipment	\$21,400.00
5185 Hockey Development	
5170 Player Development	11,000.00
5175 Goalie Development	1,500.00
5180 Coach/Trainer Development	3,000.00
Total 5185 Hockey Development	\$15,500.00
5200 Ice Rental - Hockey	121,000.00
5220 Ice Scheduler	6,000.00
5225 Registrar	6,000.00
5230 Referee Scheduler	1,500.00
5260 Office Expense	500.00
5270 Website	1,300.00

5275 Gamesheets	1,000.00
Total 5260 Office Expense	\$2,800.00
5280 OMHA Fees	13,500.00
5360 Photography	1,400.00
5380 Referees	25,000.00
5390 Registration Expense	
5460 Timekeepers	10,000.00
5910 Other Expenses	500.00
Total Expenses	\$243,650.00
PROFIT	-\$53,500.00

Annex A
Financials – Profit and Loss

Caledonia and District Minor Hockey Association

Profit and Loss

May 1 - September 6, 2022

	TOTAL
INCOME	
4140 Gate Income	6,289.00
4200 Registration	92,577.00
4240 Sponsorships/Donations	
Donations	640.94
Total 4240 Sponsorships/Donations	640.94
4500 Challenge Cup Tournament	
4550 Other Expense Challenge Cup	-243.97
Total 4500 Challenge Cup Tournament	-243.97
4700 Fundraising	55.17
Total Income	\$99,318.14
GROSS PROFIT	\$99,318.14
EXPENSES	
5050 Bookkeeping Fees	90.36
5060 Awards & Trophies	790.72
5080 Bank Fees	56.34
5081 QE Fees	359.83
5082 Elavon Fees	668.68
Total 5080 Bank Fees	1,084.85
5100 Team Parties	1,080.00
5160 Equipment	
5161 House League Jerseys & Socks	10,727.74
Total 5160 Equipment	10,727.74
5185 Hockey Development	
5175 Goalie Development	300.00
5180 Coach/Trainer Development	56.50
Total 5185 Hockey Development	356.50
5200 Ice Rental - Hockey	
5202 Regular Ice	9,646.72
Total 5200 Ice Rental - Hockey	9,646.72
5230 Referee Scheduler	
5235 Other Miscellaneous Service Cost	162.32
Total 5230 Referee Scheduler	162.32
5260 Office Expense	
5270 Website	1,041.52
Total 5260 Office Expense	1,041.52
5280 OMHA Fees	21,576.09
5910 Other Expenses	434.00
Total Expenses	\$46,990.82
PROFIT	\$52,327.32

Annex B
Registration Numbers

2022-2023 CDMHA Registration Number as of September, 2022.

Division	Participants
Discovery - U5 (2018, 2019)	19
Initiation #2 - U7 (2016)	16
Initiation #1 - U6 (2017)	14
U8 - (2015) Local League	40
U9 - (2014) Local League	21
U15 - (2008, 2009) Local League	41
U13 - (2010, 2011) Local League	36
U11 - (2012, 2013) Local League	54
U18 - (2005, 2006, 2007) Local League	39
Total:	

Annex C
Proposed Challenge Cup Budget

<u>2023 Challenge Cup Tournament Budget</u>				
	2023 Actual	<u>2023 Budget</u>	2022 Actual	<u>2022 Budget</u>
<u>Revenue:</u>				
Tournament Entry Fees		\$27,200.00		\$61,200.00
CDMHA & Discounted Teams (12 X \$600)		\$7,200.00		\$4,200.00
Regular Registration (20 @ \$1,000)		\$20,000.00		\$57,000.00
Program Advertising		\$200.00	\$-	\$200.00
Sponsorship Donations			\$-	
Draw Table		\$3,500.00	N/A	N/A
Vendors		\$2,000.00	N/A	N/A
Photographer		N/A	N/A	N/A
50/50		\$500.00	N/A	N/A
Room Roster (\$5 per room X ___ rooms)		\$750.00		\$1,000.00
Miscellaneous			N/A	
Total Revenue	\$-	\$34,150.00	\$-	\$62,400.00
<u>Expenses:</u>				
Ice Costs		\$8,500.00	\$-	\$16,328.83
Referees		\$3,500.00	\$-	\$7,500.00
Timekeepers		\$800.00	\$-	\$1,500.00
OMHA Fee		\$500.00	\$480.00	\$600.00
Draw Table Purchases		\$1,500.00	\$-	N/A
Player Give Away's		\$700.00	\$1,434.17	\$2,000.00
MVP Awards		\$288.15	\$576.30	\$600.00
Program Costs		\$750.00	\$203.40	\$1,600.00
Ballots for Raffle (Wristbands for Covid Screening)		\$150.00	\$575.86	\$175.00
Hats for Champions		\$1,243.00	\$2,486.00	\$4,500.00
Trophies		\$437.31	\$874.62	\$1,000.00
Medals for Champions and Finalists		\$949.20	\$1,898.40	N/A
Supplies		N/A	\$-	N/A
Misc. - Bank Service Charges		N/A	\$-	N/A
MBSports Web Tournament Fee		\$300.00	\$230.52	\$300.00
Gamsheet - Gamesheets and iPad rental		\$500.00	\$150.80	\$1,000.00
Total Expenses	\$-	\$20,117.66	\$8,910.07	\$37,103.83
Net Proceeds for 2023	\$0.00	\$14,032.34	-\$8,910.07	\$25,296.17

Annex D U8 Programming - U9 Player Pathway – OMHA



The maximum size of the ice surface is 100 feet by 85 feet.

Playing Surface

● For single-year age divisions:

Seven-year-old games will be played on half-ice all year.

Eight-year-old games will be played half-ice from October through December and may transition to full ice January 15 or later.

- Use September as a development month – no games, just practices.
- Play a limited half-ice game schedule from October to December.
- Use January as a development month, helping transition kids to full ice.
- Play a full-ice game schedule beginning January 15 or later.
- Development of a full curriculum for the eight-year-old and the transition to full-ice programming at U11.

● For combined age divisions:

Three options available to choose from:

- Deliver half-ice programming for the full year to players 7-8 years old.
- Deliver half-ice programming for the full year to players 7-8 years old and provide a six-week transition program to the players that are eight years old in February and March.
- Deliver half-ice programming with transition to full ice January 15 or later with the understanding that a seven-year-old will repeat the programming as an eight-year-old.



2022 PROGRAM



The decision to purchase any fundraising product from your organization is *made in just seconds*. Choosing the right product for your fundraising campaign is *critically important!!*

"You have made this process easy! I will recommend this fundraiser to anyone in the future". Stacey W. - John Diefenbaker School

An effective fundraising product should *sell itself*. Halenda's Pepperoni Stix sell fast! They look delicious; taste great and people can pay you with pocket change! A great fundraising product with excellent value.

"My ten year old can bring them to school and her gluten free friends like them." T.T-(Windsor Aquatic)

The greatest investment you make in fundraising is *your time*. Some fundraising programs *demand too much* of your time. Halenda's Pepperoni are a simple, time effective and **VERY** profitable fundraising solution. With Halenda's Pepperoni Stix, you finish fundraising faster with less effort and higher profits than other fundraisers.

"On behalf of Free the Children, I would like to send our warmest thank you" V.C Free the Children



THE HALENDA ADVANTAGE

- Double your Money Guarantee.
- Profit Protection
- No Tax. No Minimum Order
- We Ship Anywhere In Ontario.
- No Nuts, Gluten, Milk, Egg
- No M.S.G or Trans Fats
- Weight Watchers "3 Smart Points"!
- No Refrigeration.
- Shelf Stable 6 Months
- Fundraise *Your Way!*
- COVID Protocol in Place
- \$12 /case delivery province wide



Halenda's encourages you to *compare your fundraising options* and look carefully at the fundraising profit you earn from the time and effort you invest. Halenda's Pepperoni Stix Fundraiser is simple, easy to manage, time effective and extremely profitable. That's the Halenda Advantage!

Buy Cases	\$ Case Cost	\$ Bag Cost	\$ Stix Cost	\$ Case Profit	Bag Profit \$40 sell	Stix Profit \$2.00 Sell	% Profit
12 bags per case. 20 Stix per bag (12 mild -8 hot) 240 Stix per case							
1- 7	240.00	20.00	1.00	240.00	20.00	1.00	50%
8-14	229.20	19.10	0.96	250.80	20.90	1.05	52%
15-24	218.86	18.24	0.91	261.14	21.76	1.09	54%
25+	209.01	17.42	0.87	270.99	22.58	1.13	56%

"The most successful fundraiser I have ever run!" - Carrie T. - Barrie Minor Hockey

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